

TRANSCAN File Format Conversion & Naming Program with Sequence of Events Reports application.

Installation process

Any previously installed version of the File Format Conversion & File Naming application should be uninstalled prior to Installation of this application.

- If using Windows 10, open *Settings* then select Apps, which opens *Apps & Features*.
- For Window 7, open the *Control Panel*, then click *Programs and Features*.
- For Windows XP, open the *Control Panel*, then click *Add or Remove Programs*.

Depending on the previously installed version of the application, click either **Mehta Tech TRANSCAN Record Format Converter-Premium ...** or **TRANSCAN Format Conversion & File Naming Programs** and select Un-Install.

The File Format Conversion & Naming application and the Sequence of Events Reports application will be installed as a result of running this installer.

Find the **ffconv_naming_setup.exe** file. Double click on it to launch the installation process. Press **Yes** in the Windows User Account Control dialog to allow the installer to run. Press **Next >** in the Welcome dialog.

Input the provided License Key (this is a long number, usually on a sticker attached to the CD case). Press the **Next >** button (the next button will activate when the key is properly entered.) If you have not been provided with a key for the software for which you have a license, please call 563.285.9151.

Accept the Eula License agreement, the press **Next >**.

Accept the default path by pressing **Next >**. The installation process will proceed.

When complete press **Finish** to close the installer.

The programs can be run by clicking either the **File Format Conversion & Naming** or **Sequence of Events Report** links.